



**Mail**  
PO Box 5310  
Stateline, NV 89449-5310

**Location**  
128 Market Street  
Stateline, NV 89449

**Contact**  
Phone: 775-588-4547  
Fax: 775-588-4527  
www.trpa.org

---

## STAFF REPORT

Date: November 13, 2019  
To: TMPO Governing Board  
From: TRPA Staff  
Subject: Amendment #1 of the FY 2020 Lake Tahoe Transportation Overall Work Program

---

### Summary and Staff Recommendation:

Staff recommends that the TMPO Governing Board approve Amendment #1 of the FY 2020 TMPO Overall Work Program (OWP) by adopting the attached resolution (Attachment A).

### Required Motions:

In order to adopt the revised funding allocation, the Board must make the following motion(s), based on the staff summary:

- 1) A motion to adopt the attached resolution approving Amendment #1 of the 2020 TMPO Overall Work Program. (Attachment A).

In order for motion(s) to pass, an affirmative vote of any eight Board members at least four Board members is required.

### Tahoe Transportation Commission Recommendation:

The Tahoe Transportation Commission approved the formal recommendation to the TMPO Governing Board at their November 8, 2019 meeting.

### Background:

As a recipient of federal transportation planning funds, the Tahoe Metropolitan Planning Organization (TMPO) is required to prepare an annual program of work outlining the planning activities TMPO will be undertaking in the coming fiscal year. The OWP, also referred to as a Unified Planning Work Program (UPWP), provides a description of the activities and an associated financial budget to fund the efforts.

Based on a revised funding allocation from California SB1-Sustainable Communities Program to TMPO, it is necessary to amend the current OWP to reflect the addition of \$4,957 to Work Element 108 - Sustainable Communities Planning. The nature of this amendment is administrative and does not substantively modify the work activities of the transportation program outlined in Work Element 108. The additional funding will be incorporated into the planning work associated with the development of the Main Street Management Plan for the recently approved Stateline Community Revitalization Project. Attachment B includes the specific edits to Work Element 108 financial tables for consideration with this amendment.

Regional Plan Compliance:

The proposed amendment complies with all requirements of federal funding recipients, and directly supports the objectives of the TRPA Regional Plan.

Contact Information:

For questions regarding this agenda item, please contact Michelle Glickert at (775) 589-5204 or [mglickert@trpa.org](mailto:mglickert@trpa.org).

Attachments:

- A. Resolution 2019-\_\_ to adopt Amendment #1 of the FY2020 TMPO OWP
- B. Revised TMPO OWP Work Element 108-Sustainable Communities Planning

Attachment A

Resolution 2019-\_\_ to adopt Amendment #1 of the FY2020 TMPO OWP

TAHOE METROPOLITAN PLANNING ORGANIZATION  
TMPO RESOLUTION NO. 2019-\_\_

ADOPTION OF AMENDMENT #1 OF THE TMPO 2020 TRANSPORTATION OVERALL WORK PROGRAM

WHEREAS, the Tahoe Metropolitan Planning Organization (TMPO) has been designated by the Governors of California and Nevada for the preparation of transportation plans and programs under Title 23, CFR 450; and

WHEREAS, each MPO is required to adopt an Overall Work Program (OWP), describing the transportation planning priorities facing the Region and the planning activities anticipated for the Region over the next year; and

WHEREAS, staff has prepared Amendment #1 to the OWP that includes modifications to the anticipated revenues and expenditures contained in Work element 108; and

WHEREAS, the Federal Highway Administration, the Federal Transit Administration, Caltrans and the Nevada Department of Transportation have approved the 2020 OWP; and

WHEREAS, staff is requesting that the TMPO Governing Board adopt Amendment #1 of the 2020 OWP and authorize the submittal to state and federal agencies for approval as necessary, and authorize staff to take actions necessary for this approval; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Tahoe Metropolitan Planning Organization adopts this resolution approving Amendment #1 of the 2020 Tahoe Basin Transportation Overall Work Program.

PASSED AND ADOPTED by the Governing Board of the Tahoe Metropolitan Planning Organization at its regular meeting held on November 20, 2019 by the following vote:

Ayes:  
Nays:  
Absent:

\_\_\_\_\_  
William Yeates, Chair  
TMPO Governing Board

Attachment B

Revised TMPO OWP Work Element 108-Sustainable Communities Planning

Attachment B

Revised TMPO OWP Work Element 108 – Sustainable Communities Planning

The additional award of SB1 funds in the amount of \$4,957 will be matched with TRPA General funds in the amount of \$634. These additional funds will be utilized to further direct costs.

The following tables demonstrate the effective changes to the direct budget and the final revised overall budget table 108.2 for Fiscal Year 2019-2020 Work Element 108.

Existing and Revised Budget:

| Revenues         | Existing         | Revised          | Change         |
|------------------|------------------|------------------|----------------|
| TRPA General     | \$20,835         | \$21,469         | \$634          |
| CA-RMRA 19/20    | \$160,750        | \$165,707        | \$4,957        |
| <b>Subtotal:</b> | <b>\$181,585</b> | <b>\$187,176</b> | <b>\$5,591</b> |

Final table to be amended into the 2020 OWP:

| <b>WE 108.2</b>               |  |
|-------------------------------|--|
| <b>REVENUES</b>               | <b>EXPENDITURES</b>                    |
| <b>Direct Costs:</b>          | <b>Direct Costs:</b>                   |
| TRPA General \$21,469         | Sustainable Comm Planning \$187,176    |
| CA-RMRA 19/20 \$165,707       |  |
| <b>Subtotal: \$187,176</b>    | <b>Subtotal: \$187,176</b>             |
| <b>TMPO Staff:</b>            | <b>TMPO Staff:</b>                     |
| FHWA PL (CA) \$57,834         | <b>Wages/Benefits: \$34,017.99</b>     |
| -Toll Credits (PL-CA) \$6,634 | <b>Est. Indirect Cost: \$23,816.01</b> |
| <b>Subtotal: \$57,834</b>     | <b>Subtotal: \$57,834</b>              |
| <b>Total: \$245,010</b>       | <b>Total: \$245,010</b>                |

\*\*Toll Credits are displayed for tracking purposes and are not a form of cash or revenue.