

---

**STAFF REPORT**

Date: March 18, 2020  
To: TMPO Governing Board  
From: TRPA Staff  
Subject: Amendment #2 to the Transportation Planning Overall Work Program

---

**Summary and Staff Recommendation:**

Staff recommends that the TMPO Governing Board approve Amendment #2 of the FY 2020 TMPO Overall Work Program (OWP) by adopting the attached resolution (Attachment A).

**Required Motions:**

In order to adopt the proposed targets and funding program, the Board must make the following motion(s), based on the staff summary:

- 1) A motion to adopt the attached resolution approving Amendment #2 of the 2020 TMPO Overall Work Program. (Attachment A).

In order for motion(s) to pass, an affirmative vote of any eight Board members is required.

**Tahoe Transportation Commission (TTC) Recommendation:**

On March 13, 2020, the TTC recommended TMPO approval of Amendment #2 of the FY 2020 Transportation Overall Work Program.

**Background:**

As a recipient of federal transportation planning funds, the Tahoe Metropolitan Planning Organization (TMPO) is required to prepare an annual program of work outlining transportation planning activities TMPO will be undertaking in the coming fiscal year. The OWP, also referred to as a Unified Planning Work Program (UPWP), provides a description of the activities and financial budget to fund the efforts.

This amendment includes additional tasks in support of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) and regional and project level GHG/VMT analysis. The additional activities will be funded by reconciled carryforward balances (\$117,420) from previous year Federal and State transportation planning funding.

**Amendment #2 proposed modifications:**

- *Work Element 103*- Adds additional budget for public outreach supporting the RTP/SCS update (+\$26,069)
- *Work Element 104*- Adds additional budget for consultant support of RTP/SCS environmental review and related technical services (+\$82,247)

- *Work Element 108.2*- Adds activities and budget for regional VMT/GHG evaluation, including the development of tools for project level evaluation and impact analysis in support of RTP/SCS (+\$9,104)

The specific Work Element modifications are included in Attachment B.

Contact Information:

If you have any questions or comments regarding this item, please contact Michelle Glickert, at [mglickert@trpa.org](mailto:mglickert@trpa.org) or 775-589-5204.

Attachments:

- A. Resolution 2020-\_\_ to adopt Amendment #2 of the FY2020 TMPO OWP
- B. 2019/2020 Lake Tahoe Transportation Overall Work Program Amendment #2

Attachment A

Resolution 2020-\_\_ to adopt Amendment #2 of the FY2020 TMPO OWP

TAHOE METROPOLITAN PLANNING ORGANIZATION  
TMPO RESOLUTION NO. 2020-\_\_

ADOPTION OF AMENDMENT #2 OF THE  
TMPO 2020 TRANSPORTATION OVERALL WORK PROGRAM

WHEREAS, the Tahoe Metropolitan Planning Organization (TMPO) has been designated by the Governors of California and Nevada for the preparation of transportation plans and programs under US Title 23, CFR 450; and

WHEREAS, each MPO is required to adopt an Overall Work Program (OWP), describing the transportation planning program and the planning activities anticipated for the Region over the next fiscal year; and

WHEREAS, the Federal Highway Administration, the Federal Transit Administration, Caltrans and the Nevada Department of Transportation have approved the 2020 OWP; and

WHEREAS, staff has prepared Amendment #2 to the OWP that includes modifications to budget and activities in Work Elements 103, 104 and 108; and

WHEREAS, staff is requesting that the TMPO Governing Board adopt Amendment #2 of the 2020 OWP and authorize the submittal to state and federal agencies for approval as necessary, and authorize staff to take actions necessary for this approval; and

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Tahoe Metropolitan Planning Organization adopts this resolution approving Amendment #2 of the 2020 Tahoe Basin Transportation Overall Work Program.

PASSED AND ADOPTED by the Governing Board of the Tahoe Metropolitan Planning Organization at its regular meeting held on March 25, 2020 by the following vote:

Ayes:

Nays:

Abstain:

Absent:

---

William Yeates – Chair  
TMPO Governing Board

Attachment B

2019/2020 Lake Tahoe Transportation Overall Work Program Amendment #2

Attachment B

**2019/2020 Lake Tahoe Transportation Overall Work Program Amendment #2**

The specific amendments to Work elements 103, 104, and 108 shown below will be incorporated in to the 19/20 OWP upon adoption by TMPO Governing Board. Modifications are shown in ***Bold Italics***.

***Work Element 103 – Public Outreach and Coordination***

- Adds \$26,069 FTA 5303 (CA Carryover) to Noticing/Advertising/Meetings

**Work Element 103 Budget:**

REVENUES		EXPENDITURES	
<b>Direct Costs:</b>		<b>Direct Costs:</b>	
FTA 5303 (CA Carryover)	\$26,069	*Noticing/Advertising/Meetings	\$31,069
-Toll Credits (CA 5303-Carry)	\$2,990	*Subscriptions/Dues	\$12,000
TRPA General	\$39,170	TMA Cooperative Agreements	\$27,000
TDA Administration	\$4,830		
		<i>*Not funded by CPG funds</i>	
<b>Subtotal:</b>	<b>\$70,069</b>	<b>Subtotal:</b>	<b>\$70,069</b>

***Work Element 104 – Public Outreach and Coordination***

- Adds additional \$82,247 FHWA PL (CA Carryover) to RTP/SCS Update Support Svcs.

**Work Element 104 Budget:**

REVENUES		EXPENDITURES	
<b>Direct Costs:</b>		<b>Direct Costs:</b>	
FHWA PL (CA)	\$49,250	RTP/SCS Update Support Svcs.	<b>\$194,247</b>
-Toll Credits (CA-PL)	\$5,649	Transit Planning Support Svcs.	\$60,000
<b><i>FHWA PL (CA-Carryover)</i></b>	<b><i>\$109,582</i></b>		
-Toll Credits (CA-Carry)	\$12,569		
FTA 5303 (CA)	\$24,000		
-Toll Credits (FTA 5303 CA)	\$2,753		
FTA 5303 (CA Carryover)	\$1,800		
-Toll Credits (CA 5303-Carry)	\$206		
TRPA General	\$31,765		
TDA Planning	\$37,850		
<b>Subtotal:</b>	<b>\$254,247</b>	<b>Subtotal:</b>	<b>\$254,247</b>

**Work Element 108 -Sustainable Communities Planning**

- Adds new task (T-4) to 108.2 for regional VMT/GHG evaluation activities

108.2 TASKS	
<b>T-1</b>	<b>Final SR 89 Emerald Bay Recreation Corridor Management Plan</b> <ul style="list-style-type: none"> <li>• Funding Strategy for Implementation, Monitoring Plan &amp; Operations and Maintenance Agreements</li> <li>• Produce Final SR 89 Emerald Bay Recreation Corridor Management Plan</li> <li>• Prepare approvals and necessary incorporation in to RTP</li> </ul>
<b>T-2</b>	<b>Draft Main Street Management Plan</b> <ul style="list-style-type: none"> <li>• Refine and establish final alternative for draft plan</li> <li>• Present draft MSMP for stakeholder and public comment</li> </ul>
<b>T-3</b>	<b>Final Main Street Management Plan</b> <ul style="list-style-type: none"> <li>• Respond to comments received on draft MSMP</li> <li>• Prepare and present final MSMP for approvals</li> </ul>
<b>T-4</b>	<b>Regional VMT/GHG Evaluation Program</b> <input type="checkbox"/> <ul style="list-style-type: none"> <li>• <i>Initiate research, methodology and metric development, and set of tools for project evaluation and impact analysis to support RTP/SCS</i></li> <li>• <i>Work with Placer County on development of local/regional VMT evaluation methodologies</i></li> </ul>

- Adds \$9,103 RMRA 18/19 to Sustainable Comm Planning

**Work Element 108.2 Budget:**

WE 108.2			
REVENUES		EXPENDITURES	
<b>Direct Costs:</b>		<b>Direct Costs:</b>	
TRPA General	\$20,508		
CA-RMRA 18/19	\$158,342	Sustainable Comm Planning	\$178,850
<b>Subtotal:</b>	<b>\$178,850</b>	<b>Subtotal:</b>	<b>\$178,850</b>
<b>TMPO Staff:</b>		<b>TMPO Staff:</b>	
<b>Total:</b>	<b>\$178,850</b>	<b>Total:</b>	<b>\$178,850</b>