



STAFF REPORT

Date: June 18, 2024

To: TRPA Transportation Committee

From: TRPA Staff

Subject: Discussion and Recommendation of 2024/2025 Transportation Committee Work Plan

Summary and Staff Recommendation:

Staff recommend adoption of the 2024/2025 Work Plan for the Transportation Committee and Governing Board's *Keeping Tahoe Moving* strategic priority. The work plan incorporates feedback received at the April 2024 Transportation Committee meeting, from Board members during May 2024 retreat, and stakeholders. Staff will present the revised work plan for the Committee to recommend to the Governing Board for adoption.

Required Motions:

The following motion is required:

- 1) A motion to recommend that the TRPA Governing Board adopt the 2024/2025 Transportation Committee Work Plan.

For the motion to pass, an affirmative vote of a majority of the quorum is required.

Background:

The TRPA Governing Board selected *Keeping Tahoe Moving* as a strategic priority and subsequently established a new Transportation Committee to provide staff direction and make recommendations to the full Governing Board. In February 2024 the newly formed Transportation Committee met and provided general direction on work plan priorities. The priorities are: 1) update of the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS) as mandated by federal and state law and funding agreements, and 2) identification of funding to implement the RTP/SCS. The Governing Board provided additional direction in March 2024 regarding funding, including focusing on transit operations and maintenance, and Regional Plan policies on reducing vehicle miles traveled (VMT). The Committee received a draft version of this work plan in April. Since that meeting, questions and comments from other stakeholders, and input from the Governing Board retreat in May, have been received and used to prepare the attached revised version. This work plan incorporates the direction described above while recognizing the scheduling commitments associated with the RTP/SCS update and serves as both the work plan for the *Keeping Tahoe Moving* strategic priority and the Transportation Committee. Although not specifically identified in the work plan, additional items will come before the Committee periodically (e.g., transportation improvement program updates, distribution of grant funds, updates on grant funded projects, etc.).

This work plan outlines two interrelated tasks. Task 1 focuses on the update of the RTP/SCS and includes:

- Review and update of RTP/SCS goals and policies.
- Identification of programs and projects (i.e., the project list).
- Preparation of the RTP/SCS financial element.

The review of goals and policies will include revisions and clarifications on all policies and demand reduction measures that can be implemented primarily through land use and similar plan policy and code changes. The project list will establish the ongoing programs (e.g., transit) and one-time capital projects needed to meet established VMT reduction targets and RTP/SCS goals. The RTP/SCS financial element will identify funding for projects on the financially constrained list (i.e. currently available and reasonably foreseeable sources). These tasks will relate to and create a foundation for the second phase. The final RTP/SCS policies and goals will be amended into the Regional Plan in the summer of 2025.

The focus of Task 2 is the funding policy update. The funding policy update task will provide the venue for more detailed review and updating of Regional Plan goals and policies related to funding the RTP/SCS and attainment of VMT Threshold (TSC1). The Regional Plan policies related to funding and VMT reduction will be reviewed and revised to reflect the updated RTP/SCS funding element and technical feedback on VMT reduction through land use policy. The Committee will consider the Regional Plan funding policy update related to VMT in October of 2024 in advance of Board consideration in early 2025.

The Committee's progress will be reported to the Governing Board at their monthly meetings along with other Committee reports. This work plan will be reviewed periodically and updated.

Contact Information:

For questions regarding this agenda item, please contact Michelle Glickert, Transportation Planning Program Manager, at 775.589.5204, or mglickert@trpa.gov, or John Hester, Chief Operating Officer, at 775.589.5219 or jhester@trpa.gov. To submit a written public comment, email publiccomment@trpa.gov with the appropriate agenda item in the subject line. Written comments received by 4 p.m. the day before a scheduled public meeting will be distributed and posted to the TRPA website before the meeting begins. TRPA does not guarantee written comments received after 4 p.m. the day before a meeting will be distributed and posted in time for the meeting.

Attachment:

- A. 2024/2025 Transportation Committee Work Plan

Attachment A
2024/2025 Transportation Committee Work Plan

Keeping Tahoe Moving

TRPA Transportation Committee

2024/2025 Work Program

June 26, 2024



Introduction

The TRPA Governing Board selected *Keeping Tahoe Moving* as a strategic priority and established the Transportation Committee to provide staff direction and make recommendations to the full Governing Board.

In February 2024 the newly formed Transportation Committee met and broadly outlined work plan priorities:

1. Update the Regional Transportation Plan/Sustainable Communities Strategy (RTP/SCS), and
2. Update relevant Regional Plan policies related to funding the RTP/SCS and attainment of the VMT Threshold.

At the March 2024 Governing Board meeting, the Board identified a set of issues related to VMT policy, including land use policy-related issues associated with the adaptive management response (DP-5.6) and questions related to RTP/SCS funding and milestones (DP-5.4). The Board requested that the Transportation Performance Technical Advisory Committee address the adaptive management response-related issues (DP-5.6) and asked the Transportation Committee to address funding and milestones (DP 5.4).

This work plan incorporates the direction from February and March and recognizes the interdependence between the two tasks. The funding milestones contained in DP 5.4 were developed to support the 2020 RTP/SCS financial element. Reviewing and updating those policies requires revisiting the financial forecast and assumptions, funding landscape, identified projects, accounting framework, and common definitions that are necessary for updating the RTP/SCS.

Although not specifically identified in this work plan, additional items will come before the Committee periodically (e.g., transportation improvement program updates, distribution of grant funds, updates on grant-funded projects, etc.). Committee updates will be shared with the Governing Board during Committee reports. This work plan will be reviewed periodically and updated.

The primary tasks are:

RTP/SCS Update

The Committee, with staff support, will lead the update of the 2020 RTP/SCS to reflect anticipated land use changes, revision of the RTP/SCS project list, and the funding landscape. The land use forecast will provide detailed assumptions on growth and land use. The project list will establish the ongoing programs and capital projects needed to meet the goals of the RTP. The RTP/SCS financial element will identify funding for projects on the financially constrained list (i.e. currently available and reasonably foreseeable sources). The Committee will also consider changes to the RTP/SCS goals and policies of the Regional Plan.

Specific activities and deliverables include:

- Define Land Use/Demographic Assumptions
- Review the RTP/SCS Performance and Recommendations Report
- Identify RTP/SCS programs and projects (i.e., the project list)
- Prepare the RTP/SCS financial element (funding assumptions and forecast)

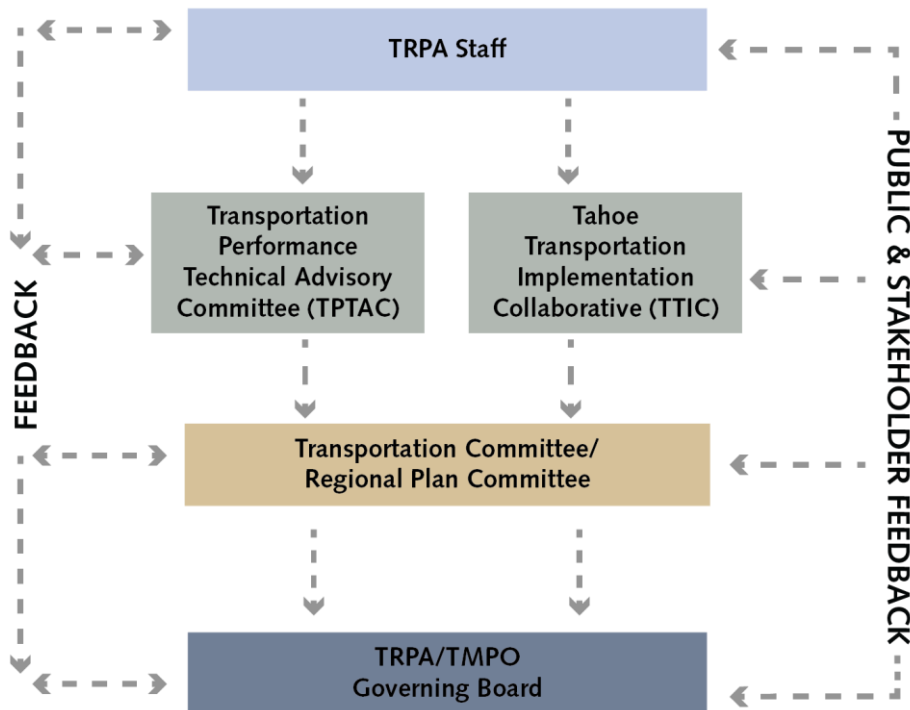
- Review and update Regional Plan funding policies in DP-5.4
- Review and update RTP/SCS goals and policies.
- Approve the final RTP/SCS

Funding Policy Update

The Funding Policy Update includes a review and update of the Regional Plan goals and policies that support the RTP/SCS financial element. This task will provide the Committee with the venue for a “deeper dive” into the Regional Plan goals and policies related to the RTP/SCS funding element that arose during the discussion of the VMT threshold standard (TSC1). The review of Regional Plan goals and policies will include revisions and clarifications of relevant policies, appropriate response mechanisms if funding targets aren’t met, and transportation demand reduction measures.

Engagement and Process

Public and stakeholder engagement will be an ongoing element of the Committee work. As shown in the process graphic below, this work plan will be implemented through the leadership of the Transportation Committee and involve the Advisory Planning Commission (APC), the Governing Board, the Transportation Performance Technical Advisory Committee, the Tahoe Transportation Implementation Collaborative, the public, and other stakeholders at regular intervals to gain input and provide information on the progress being made.



The Keeping Tahoe Moving email newsletter and a project-specific webpage, trpa.gov/connections2050 will provide updates on RTP/SCS development. This email list is open to members of the public and will be used to disseminate project progress updates, solicit feedback, and inform the public of project events and participation opportunities. In addition, the Committee may host subject matter expert presentations at select meetings to gain input and feedback.

Public hearings/meetings to be held by the APC, Committee, and the GB will serve as additional venues for soliciting feedback. Presentations will be made to other stakeholders including transportation project and program implementers (e.g. Local Jurisdictions, Tahoe Transportation District, Transportation Management Associations, etc.). Staff will also prepare regular reports on progress when the Committee is not meeting. The Committee may refer questions or issues back to the TPTAC or TTIC.

Team

TRPA Staff: Michelle Glickert and Kira Richardson (RTP/SCS Update), Nick Haven (Funding), Dan Segan (Regional Plan and Code Amendments), John Hester (Planning Advisor and Executive Team sponsor), John Marshall (Legal Advisor).

Consultants: Consultants will be used for data and modeling and environmental review.

RTP/SCS Update Tasks - May 2024 to September 2025

- 1.1. RTP/SCS greenhouse gas reduction (GHG) target evaluation framework (as required by the California Air Resources Board (CARB))
 - 1.1.1. TRPA staff prepares analysis framework and transmits it to CARB (June/July 2024)
 - 1.1.2. CARB review of submitted materials and feedback (June – October 2024)
 - 1.1.3. TRPA incorporates CARB feedback and finalizes the evaluation approach. (October 2024)
- 1.2. Travel Demand model updates
 - 1.2.1. Request for Proposals and selection of qualified vendors to update the Travel Demand Model (October 2023)
 - 1.2.2. RSG updates recreation travel patterns and bike/ped selection preferences (July 2024)
 - 1.2.3. WSP migrates TDM to the latest platform and performs model validation and calibration for the 2022 base year (August 2024)
- 1.3. Land use and demographic forecasts for 2035 and 2050
 - 1.3.1. Staff develops land use and demographic forecasts (September 2024)
 - 1.3.2. Committee reviews and endorses forecast (October 2024)
- 1.4. 2024 Transportation Performance and Recommendations Report
 - 1.4.1. TPTAC prepares and transmits the report to the Committee (June 2024)
- 1.5. RTP Public Participation Plan
 - 1.5.1. Staff develops RTP Public participation plan (March 2024)
 - 1.5.2. Committee recommends approval of the PPP (April 2024)
 - 1.5.3. Board approves (April 2024)
 - 1.5.4. Staff implements the public participation plan including the RTP/SCS website, webinars, and multiple public and stakeholder presentations (May 2024 - June 2025)
- 1.6. Updated RTP/SCS goals and policies
 - 1.6.1. Staff proposes revisions to RTP/SCS goals and policies (June 2024)
 - 1.6.2. Tahoe Transportation Implementation Collaborative (TTIC) review (July 2024)
 - 1.6.3. Transportation Committee endorses updated RTP/SCS goals and policies (August 2024)
- 1.7. Project list development
 - 1.7.1. Staff and partners compile RTP project list (July 2024)
 - 1.7.2. Tahoe Transportation Implementation Collaborative (TTIC) review of project list (August 2024)
 - 1.7.3. Committee reviews and endorses project list (October 2024)
- 1.8. Development of RTP/SCS financial element
 - 1.8.1. Staff to include identified funding sources in the RTP/SCS funding element's assumptions and discussion section
 - 1.8.2. Staff to identify funding strategies that require legislative or other support and conduct follow-up at the Transportation Committee to track progress (ongoing)
 - 1.8.3. Staff to prepare draft RTP/SCS financial element (September 2024)

- 1.8.4. Transportation Committee review and feedback on the draft RTP/SCS financial element (October 2024)
- 1.9. Draft RTP/SCS
 - 1.9.1. Staff completes draft text for RTP/SCS chapters and appendices (November 2024)
- 1.10. Technical analysis to support RTP/SCS
 - 1.10.1. Staff runs the travel demand model with the forecast assumptions to assess change in trips and VMT. (October 2024)
 - 1.10.2. Consultant prepares environmental analysis relative to air quality, level of service, and greenhouse gas emissions based on the outputs of 1.10.1 (November 2024)
- 1.11. Preparation of environmental documentation
 - 1.11.1. Using the technical studies from task 1.10, consultant prepares an administrative draft initial environmental checklist (IEC) for internal review. The IEC will be used to determine if an additional level of environmental analysis is needed. (January 2025)
 - 1.11.2. Public draft of the environmental analysis released for review and comment (January 2025)
 - 1.11.3. Staff incorporates public comment and finalizes environmental documentation (January 2025)
- 1.12. RTP/SCS Public review
 - 1.12.1. TRPA releases draft RTP/SCS (March 2025)
 - 1.12.2. Presentation of the draft RTP/SCS to Tahoe Transportation Commission (TTC), APC, Transportation Committee, and Regional Plan Committee (RPC) (April 2025)
- 1.13. Finalize RTP/SCS
 - 1.13.1. Staff to incorporate comments from public review and finalize RTP/SCS (May 2025)
 - 1.13.2. Tahoe Transportation Commission (TTC) recommendation (May 2025)
 - 1.13.3. APC recommendation on the adoption of the RTP/SCS (May 2025)
 - 1.13.4. TRPA Transportation Committee recommendation (May 2025)
 - 1.13.5. Regional Plan Committee (RPC) recommendations on the adoption of the RTP/SCS (May 2025)
 - 1.13.6. Governing Board adoption of the RTP/SCS (June 2025)
- 1.14. Submission of approved RTP/SCS
 - 1.14.1. Transmit the final RTP/SCS to the California Air Resources Board, Caltrans, Nevada Department of Transportation, Federal Highway Administration, and Federal Transit Administration. (August 2025)

Funding Policy Update Tasks, May 2024 to December 2025

- 2.1. Transportation Funding Landscape
 - 2.1.1. Staff to prepare a summary of current transportation investments and funding levels across the region. (June 2024)
 - 2.1.2. Committee information item on current funding landscape (June 2024)
- 2.2. Update of RTP/SCS funding and milestones (DP-5.4 & DP-5.6)
 - 2.2.1. Staff to develop updated policy proposals for (DP 5.4) in alignment with draft RTP/SCS financial element developed under Task 1.8 (September 2024)

- 2.2.2. Transportation Performance Technical Advisory Committee to review and revise adaptive management policies in the Regional Plan (DP-5.6) (October 2024)
- 2.2.3. Transportation Committee review of proposed funding milestones (DP-5.4) (October 2024)
- 2.2.4. Transportation Committee review and recommendation of revised adaptive management and funding policies, DP-5.4 & DP-5.6 (December 2025)
- 2.2.5. APC recommendation on revisions to DP-5.4 & DP-5.6 (March 2025)
- 2.2.6. Regional Planning Committee recommendation on revisions to DP-5.4 & DP-5.6 (March 2025)
- 2.2.7. Governing Board approval of revisions to DP-5.4 & DP-5.6 (April 2025)