

TAHOE REGIONAL PLANNING AGENCY
Long Range Planning Program and Watersheds and Water Quality Program
REQUEST FOR PROPOSALS (RFP)
Areawide Stormwater Treatment &
Complete Streets Infrastructure Design Standards
RFP #240013

Response to Questions Received by the Deadline Stated in the RFP

1. Page 6 of the RFP states: *“A one (1) 8.5x11 page cover page may be submitted with the proposal and does not count toward the overall maximum page limits.”*, does the term cover page mean cover letter or proposal cover?
 - a. **TRPA intended “cover page” to mean a one-page cover letter. Applicants may submit a one-page proposal cover in addition to the one-page cover letter and neither will count towards the overall page limit length.**

2. Can the proposal's due date be extended?
 - a. **Not at this time. TRPA can extend deadlines if insufficient bids are received.**

3. Given that the RFP is coming out of Nevada and statute NRS625.530, will the consultant be chosen taking into account the cost estimate?
 - a. **The contract notification and selection process is set forth in section 5 of the RFP. TRPA will select a consultant that will best accomplish the project objectives for the best value and in the best interests of the Agency. As described in section 5, this selection is heavily based on consultant qualifications. Cost proposals, which are a required component of proposals under section 4 of the RFP, are more likely to be considered during contract negotiations with the consultant TRPA believes is most qualified to perform the work; if the consultant’s proposed budget exceeds TRPA’s expectations of available funding for the project, TRPA may work with the consultant to amend the scope of work or negotiate a contract with the next most qualified consultant.**

4. How hands-on does TRPA want to be with assembling, scheduling, and receiving comments from the working group?
 - a. **TRPA expects the consultant to coordinate, schedule, prepare for, and facilitate all stakeholder working group meetings, outreach, and planning. The consultant shall prepare all meeting agendas, presentations, outreach materials, sign-in sheets, set-up and take-down of meeting sites and maintain the record of meeting minutes.**